



**ARROWHEAD REGIONAL DEVELOPMENT COMMISSION
& BOARD OF DIRECTORS**

Thursday, April 20, 2023

(Hybrid) IN PERSON, VIRTUAL & TELEPHONE (COVID-19 PANDEMIC)
Hermantown City Hall (Training Center), Hermantown, MN

Minutes

*Present *I=In person *V=Virtual	Member's Name	Representing
	Adams, Dale	Communities Over 10,000
V	Adee, Kevin	Townships
	Baltus, Mike	Townships
V	Berg, Jim	Townships
I	Brenner, Dick	County Commissioners
	Briggs, Brian	Communities Under 10,000
	Cuffee, Jr., Laurence	Communities Under 10,000
V	Davis, Dirk	At Large
I	Deschampe, Bobby	NATC
V	DeWitt, Sharon	Communities Under 10,000
	Franklin, Pam	Advisory Committee - AAAA
	Garry, Michael "Mike"	Communities Under 10,000
V	Grimm, Ashley	County Commissioners
V	Harala, Annie	County Commissioner (St. Louis)
	Harkonen, Tim	Communities Over 10,000
I	Hautala, Walter	School Boards
	Hell, Destry	County Commissioner (Koochiching)
V	Holliday, Jason	NATC
I	Hoops, Mike	At Large
V	Hoppe, Joel	At Large
	Hurd, Jeremy	County Commissioners
I	Johnson, John	County Commissioner (Itasca)
I	Kauppila, Clayton	Townships
	Leiviska, Travis	County Commissioner (Aitkin)
V	Lucas, David	Communities Under 10,000
	Maki, Roger	Communities Over 10,000
I	Medure, Pat	School Boards
V	Nevanen, Paul	At Large
V	Niemi, Don	At Large
I	Rasmussen, Allen	At Large
I	Saari, Calvin	Communities Under 10,000
V	Salisbury, Gordon	At Large
I	Storlie, Ginny	County Commissioners
	Tomanek, Terese	Communities Over 10,000
V	Warwas, Cal	Townships

Present I=In person V=Virtual	Member's Name	Representing
	Chicka, Ron	ARDC
I	Hubley, Andy	ARDC
I	Kane, Kristi	ARDC
I	Mattila, Krista	ARDC
V	Morrisroe, Sister Mary	ARDC
I	Sarran, Richard	ARDC
V	Sidlo-Tolliver, Beverly	ARDC
V	Otsea, Justin	ARDC

1. CALL TO ORDER / INTRODUCTIONS / AGENDA REVIEW – Ginny Storlie, Chair

The meeting was called to order by Chair Storlie at 10:03 a.m. Roll-call attendance was taken.

2. ELECTION - Allen Rasmussen

Commission – Ratified

- Lake County Commissioner – Jeremy Hurd (To replace Peter Walsh)

Motion by Johnson/Niemi to support. Motion carried unanimously as no members opposed or recused upon requests.

Board of Directors – Ratified

- County Commissioner

Lake County: Commissioner Jeremy Hurd (To replace Peter Walsh)

Motion by Hoops/Johnson to support. Motion carried unanimously as no members opposed or recused upon requests.

Board of Directors & Commission Officer – Voted

- Commission Officer

Vice Chair: John Johnson; no other applications.

Motion by Saari/Deschampe to support. Motion carried unanimously as no members opposed or recused upon request.

Recognition of Peter Walsh

Peter Walsh was recognized and thanked for his service to the Arrowhead Regional Development Commission and his work and dedication to the other communities he supported.

3. CONSENT AGENDA for approval of the following

Commission Meeting Minutes, January 19, 2023.

Motion by Rasmussen/ Medure to support. Motion carried unanimously as no members opposed or recused upon request.

4. RESOLUTION: Authorizing ARDC to Accept Funding from the Minnesota Board on Aging for the STPH Expanding the Public Health Workforce within the Aging Network for States Grant. (K. Kane)

Motion by Rasmussen/ Medure to support. Motion carried unanimously as no members opposed or recused upon request.

5. **PRESENTATION:** *USEPA Brownfields Project Update*. Presented by ARDC's Justin Otsea.
6. **PRESENTATION:** *Regional Transportation Coordinating Council Update*. Presented by ARDC's Beverly Sidlo-Tolliver.
7. **RESOLUTION:** Authorizing an Agreement between the Arrowhead Regional Development Commission and the Minnesota Department of Transportation for the Distribution of MnDOT Planning Funds Under Agreement Number 1052913. (*A. Hubley*)
Motion by Rasmussen/ Medure to support. Motion carried unanimously as no members opposed or recused upon request.
8. **RESOLUTION:** Authorizing an Eighty-Three Thousand Dollars (\$83,000) Loan Request from ARDC's Regional Legacy Revolving Loan Fund to DOA Inc. and Candace D. Feiro (Cloquet, MN). (*A. Hubley*)
Motion by Warwas/Johnson to support. Motion carried unanimously as no members opposed or recused upon request.
9. **REVOLVING LOAN FUND (RLF) REPORT** - *Andy Hubley*
The Revolving Loan Fund report was reviewed by Executive Director Hubley. He noted due to the rise of interest rates, RLF applications have slowed down in 2023. However, more requests are starting to come in.
10. **FINANCIAL REPORT**
March 2023 financial statements were presented. Some discussion followed.
Finance Director stated ARDC's annual audit is occurring. Hopeful to receive the results by June 30, 2023.
11. **RESOLUTION:** To Approve ARDC's 2022 Annual Report. (*Andy Hubley*)
Motion by Warwas/Johnson to support. Motion carried unanimously as no members opposed or recused upon request.

12. MANAGEMENT UPDATE

Planning/Executive Director Report:

Due to staff turnover, planning outreach meetings are temporarily on hold until vacant positions are filled. Two projects were highlighted: the Superior Hiking Trail and the Grand Portage work is completed.

Human Resources/Board & Commission Coordinator:

HR Manager has been participating in personnel files and Board and Commission administrative requests made by auditors.

Many staffing transitions are occurring including terminations, transfers, promotions, leading to several vacancies and job postings. The candidate pool has been small for open positions.

ARDC Technology:

GIS Senior Specialist, Richard Sarran, provided an update on ARDC's transition to a Cloud database and the implementation of a new server with a Microsoft entity. Both are expected to be implemented by mid-May.

MIC: Director Ron Chicka was not present at the meeting but sent a note that he was in DC as part of his AMPO committee position; meeting with colleagues across the country as they strategize for implementation the many components of the federal bill relating to MPOs. One reason he stated they do these annual visits in DC is to closely collaborate with House and Senate committees that are responsible for the rulemaking behind the federal bill. He said they also meet with leaders from FHWA and FTA.

Richard Sarran also reported MIC is working on their Long-Range Plan with a consultant, which is due next summer. The MIC is also starting work on TIP.

AGING: Director Kristi Kane expanded upon the 4.7 M ALS funding that was recently included in the Area Plan. She has been discussing with ARDC's attorney to be sure all compliance is met. As a result, MBA has issued an amendment to the Area Plan to meet the attorney's recommendations. They are ensuring due diligence occurs prior to rollout for proper distribution.

Director Kane thanked Commission members for their support communicating the new Intrastate funding formula. There was a great response from the outstate AAA's advocacy work. They will be participating in, and presenting at, several ongoing meetings State-wide. The State is also opening up all of the AAA's for funding considerations and potential consolidation. ARDC will need to participate in the application process.

Aging is contracting with the Minnesota Chippewa tribe for a shared outreach position.

The Duluth Workforce Center has new 55+ Older Worker grant funding available. Aging is looking at opportunities to participate in their program. If successful, this will be the Duluth Workforce Center's first trial position, which would be an honor for ARDC.

An OLA nutrition audit is occurring for senior meals state-wide.

13. APPRISE FROM BOARD/COMMISSION MEMBERS &/OR GUESTS. Some discussion occurred.

14. UPCOMING MEETINGS

- **Board Meeting** – May 18, 2023 – ARDC/Virtual
- **Board Meeting** – June 15, 2023 – ARDC/Virtual
- **Commission Meeting** – July 20, 2023 – Hermantown City Hall

15. ADJOURN – Meeting was adjourned by Chair Storlie at 11:37 p.m.

Attest:



Virginia Storlie, Chair



Minutes taken and respectfully
submitted by Krista Mattila