



**ARROWHEAD REGIONAL DEVELOPMENT COMMISSION
& BOARD OF DIRECTORS**

Thursday, January 19, 2023
Hermantown City Hall (Training Center), Hermantown, MN

Minutes

Members Present	Representing	Others Present	Representing
Dick Brenner	Commissioner - Carlton County (Chair)		
Pat Medure	School Boards	Andy Hubley	ARDC
Allen Rasmussen	Koochiching County – At Large (Treasurer)	Kristi Kane	ARDC
Ginny Storlie	Commissioner - Cook County	Sr. Mary Matthew Morrisroe	ARDC
Michael Hoops	At Large	Ron Chicka	ARDC
Bobby Deschampe	NATC	Krista Mattila	ARDC
Calvin Saari	Communities Under 10,000 - Itasca County	John Johnson	Commissioner – Itasca Co.
Kevin Adee	Township Official – Koochiching County		
Joel Hoppe	At Large		
Wade Pavleck	Commissioner - Koochiching County		
Frank Jewell	Commissioner - St. Louis County		
Dirk Davis	At Large		
Pamela Franklin	Advisory Committee - AAAA		
Roger Maki	Communities Over 10,000 - Cloquet		
Cal Warwas	Township Official – St. Louis County		
Walter Hautala	School Boards		
Brian Briggs	Communities under 10,000 - Koochiching County		
David Lucas	Communities Under 10,000		
Gordon Salisbury	At Large		
Members Absent	Representing		
Mary Somnis	At Large		
Tim Harkonen	Communities Over 10,000 - Hibbing		
Dale Adams	Communities Over 10,000 – Grand Rapids		
Larry Salmela	Township Official - Itasca County		
Terese Tomanek	Communities Over 10,000 - Duluth		
Ashley Grimm	Commissioner - St. Louis County		
Jim Berg	Township Official – Aitkin County		
Sharon DeWitt	Communities Under 10,000 – Aitkin County		
Steve Johnson	Communities Under 10,000		
Michael Garry	Communities Under 10,000 – Cook County		
Pete Walsh	Commissioner – Lake County		
Jason Hollinday	Native American Tribal Council – FOND DU LAC Reservation – (Secretary)		
Frank Jewell	Commissioner - St. Louis County		
Clayton Kauppila	Township Official – Carlton County		
Don Niemi	Commissioner - Aitkin County (V. Chair)		
Paul Nevanen	At Large		
Leo Trunt	Commissioner – Itasca County		

1. CALL TO ORDER / INTRODUCTIONS / AGENDA REVIEW – *Dick Brenner, Chair*
The meeting was called to order by Chair Brenner at 10:05 a.m. Roll-call attendance was taken.

2. ELECTION - *Allen Rasmussen*
Commission – Ratified
• County Commissioners
Aitkin County: Commissioner Travis Leiviska

Carlton County: Commissioner Dick Brenner
Itasca County: Commissioner John Johnson
Koochiching County Commissioner Destry Hell
St. Louis County: Commissioner Annie Harala
St. Louis County: Commissioner Ashley Grimm

Motion by Allen Rasmussen for each candidate. Motion carried unanimously as no members opposed or recused upon requests.

- Township Officials

Itasca County: Michael Baltus

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

- Communities Under 10,000

Virginia: Laurence Cuffe, Jr.

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

- Communities Over 10,000

Cloquet: Roger Maki

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

- Native American Tribal Council

NATC (Grand Portage): Bobby Deschampe

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

- Advisory Committee

Area Agency on Aging: Pamela Franklin

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

Commission – Voted

- At Large Members

Joel Hoppe, McGregor/Aitkin County

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

Dirk Davis, Morcom Township/St. Louis County

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

Don Niemi, Aitkin County

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

Allen Rasmussen, Koochiching County

Motion by Allen Rasmussen. Motion carried unanimously as no members opposed or recused upon request.

Board of Directors – Ratified

- County Commissioners

Aitkin County: Commissioner Travis Leiviska

Carlton County: Commissioner Dick Brenner

Itasca County: Commissioner John Johnson

Koochiching County Commissioner Destry Hell

St. Louis County: Commissioner Annie Harala

Motion by Allen Rasmussen for each candidate. Motion carried unanimously as no members opposed or recused upon requests.

Board of Directors & Commission Officers – Voted

- Commission Officers

Chair: Virginia Storlie

Motion by Allen Rasmussen/Gordon Salisbury to support. Motion carried unanimously as no members opposed or recused upon request.

Vice Chair: Due to a change in circumstances, Pete Walsh will not be considered for this position. Commission members will be sent an application form and voted on at April's Commission meeting.

Treasurer: Allen Rasmussen

Motion by Brian Briggs/Joel Hoppe to support. Motion carried unanimously as no members opposed or recused upon request.

Secretary: Jason Hollinday

Motion by Allen Rasmussen/Bobby Deschampe to support. Motion carried unanimously as no members opposed or recused upon request.

Recognition of Outgoing Members

Members were recognized and thanked for their service to the Arrowhead Regional Development Commission.

Note: At the meeting it was discovered Koochiching County Commissioner Kevin Adee was not re-elected. ARDC's Board Coordinator will reach out to Koochiching County for an appointment for ARDC's Commission to be ratified at the next Commission meeting.

3. CONSENT AGENDA for approval of the following

Commission Meeting Minutes, October 22, 2022

Motion by Allen Rasmussen/Pat Medure to support. Motion carried unanimously as no members opposed or recused upon request.

4. ARDC's Five-Year Assessment for 2022 was reviewed by ARDC Executive Director, Andy Hubley.
5. **RESOLUTION:** Authorization to Enter into Agreements with a qualified consultant to provide transportation planning assistance as part of the Duluth-Superior Metropolitan Interstate Council's Work Program Activities for Calendar Years 2023, 2024 and 2025. (*R. Chicka*)
Motion by Kevin Adee/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.
6. **RESOLUTION:** Authorizing ARDC to Contract with the Superior Hiking Trail Association to Develop the Superior Hiking Trail Master Plan Document. (*A. Hubley*)
Motion by Mike Hoops/Cal Warwas to support. Motion carried unanimously as no members opposed or recused upon request.
7. **PRESENTATION:** *2022 Region 3 Local Human Services Transit Coordination Plan.*
Presented by Andy Hubley.
RESOLUTION: Authorizing Adoption of the 2022 Region 3 Local Human Services Transit Coordination Plan.
Motion by Pat Medure/Gordon Salisbury to support. Motion carried unanimously as no members opposed or recused upon request.

8. **RESOLUTION:** Authorizing a Contract with Chad Ricord for Administrative Services of the Arrowhead Regional Development Commission Revolving Loan Fund for 2023. (A. Hubley) **Motion by Allen Rasmussen/Brian Briggs to support. Motion carried unanimously as no members opposed or recused upon request.**

9. **REVOLVING LOAN FUND (RLF) REPORT.**

The Revolving Loan Fund report was reviewed by Executive Director Hubley. He noted the team is reviewing how loans are being disbursed.

10. **FINANCIAL REPORT.**

December 2022 financial statements were presented. Finance Director noted there will be an increase to the general fund; one reason being the interest income was much more than had been budgeted.

11. **AGENCY-WIDE BUDGET.**

Finance Director presented the 2023 final agency-wide budget. Finance Director stated there was an increase of \$2,360,000 from the October proposed agency-wide budget. Two items make up the difference: an increase of \$10,000 in the contractual services for the RLF (see the Resolution that was just passed) and \$2,350,000 from an ALS grant that was included in the 2023 Arrowhead Area Agency on Aging Area Plan.

RESOLUTION: Adoption of Final Agency-Wide 2023 Budget.

Motion by Allen Rasmussen/Brian Briggs to approve. Motion carried unanimously as no members opposed or recused upon request.

12. **MANAGEMENT UPDATE**

Building updates:

HVAC system issues are being addressed.

Options are being reviewed for ARDC's building's usage.

Staffing:

Most meetings are being held in person; most staff are working hybrid or remote.

Performance reviews are wrapping up, including re-classifications and status changes.

Some internships have ended; some are starting.

A new Community Development Manager was recently hired.

A Community Living Specialist position was just accepted.

More postings are expected over the next few months.

Board & Commission Notes: There are still Board and Commission vacancies due to turnover and recent changes, including a Vice Chair position (candidates must be a County Commissioner according to ARDC's Bylaws).

Executive Director Report:

Executive Director is hosting a MADDO meeting next week.

Several outreach meetings are being planned and scheduled for 2023.

MIC: Director Ron Chicka highlighted two large projects they are currently working on:

The Blatnik Bridge project: both MnDOT and WisDOT are seeking Federal funds for bridge improvements. Public input meetings are occurring in Wisconsin.

I-35 project: An extensive comprehensive study is being done for both long- and short-term needs, including safety.

AGING: Director Kristi Kane expanded upon the newly passed ALS funding that was recently passed (refer to the Agency-Wide budget notes mentioned earlier in these minutes). Some of the funding will need to be reviewed for allocation and is expected to directly correlate with respite services. In addition, Director Kane reported on the long-term planning the State is reviewing for a new funding formula. It is expected there will be a decrease in

funding for Title III services, some could lead to significant funding cuts. The formula must be finalized by June 2023. There will be a public comment hearing. The State is also opening up all of the AAA's for funding considerations and potential consolidation. The application process will be opened to all organizations. ARDC is working very hard to capture and stay on top of any potential funding impacts and/or changes. Director Kane will be seeking members to speak and share information. Director Kane will be providing talking points to Commission members to assist with these efforts. AAAA is also exploring Tribal liaison options.

13. UPCOMING MEETINGS

- **Board Meeting** – February 16, 2023, Virtual/ARDC
- **Board Meeting** – March 16, 2023, TBD – Virtual/ARDC
- **Commission Meeting** – April 20, 2023, Virtual/TBD

14. ADJOURN – Meeting was adjourned at by Chair Brenner at 12:00 p.m.

Attest:

Virginia Storlie

~~Dick Brenner, Chair~~

Virginia Storlie

Krista Mattila

Minutes taken and respectfully
submitted by Krista Mattila