



Arrowhead Regional  
Development Commission

## ARROWHEAD REGIONAL DEVELOPMENT COMMISSION & BOARD OF DIRECTORS

Thursday, July 21, 2022

(Hybrid) IN PERSON, VIRTUAL & TELEPHONE (COVID-19 PANDEMIC)  
Hermantown Training Center, Hermantown, MN

### Minutes

<b>*Members Present</b>	<b>Representing</b>	<b>Others Present</b>	<b>Representing</b>
Dick Brenner	Commissioner - Carlton County (Chair)		
Don Niemi	Commissioner - Aitkin County (V. Chair)	Andy Hubley (In person)	ARDC
Allen Rasmussen	Koochiching County – At Large (Treasurer)	Kristi Kane	ARDC
Ginny Storlie	Commissioner - Cook County	Sr. Mary Matthew Morrisroe	ARDC
Jim Berg	Township Official – Aitkin County	Brenda Shafer-Pellinen	ARDC
Bobby Deschampe	NATC	Richard Sarraan	ARDC
Calvin Saari	Communities Under 10,000 - Itasca County	Kris Liljeblad	ARDC
Mary Somnis	At Large		
Joel Hoppe	At Large		
Pete Walsh	Commissioner – Lake County		
Pat Medure	School Boards		
Wade Pavleck	Commissioner - Koochiching County		
Michael Hoops	At Large		
Leo Trunt	Commissioner – Itasca County		
Dirk Davis	At Large		
Pamela Franklin	Advisory Committee - AAAA		
Roger Maki	Communities Over 10,000 - Cloquet		
Paul Nevanen	At Large		
Cal Warwas	Township Official – St. Louis County		
<b>*Members Absent</b>	<b>Representing</b>		
Jason Hollinday	Native American Tribal Council – FOND DU LAC Reservation – (Secretary)		
Brian Briggs	Communities under 10,000 - Koochiching County		
Tim Harkonen	Communities Over 10,000 - Hibbing		
Dale Adams	Communities Over 10,000 – Grand Rapids		
Frank Jewell	Commissioner - St. Louis County		
Larry Salmela	Township Official - Itasca County		
Terese Tomanek	Communities Over 10,000 - Duluth		
Walter Hautala	School Boards		
Brian Briggs	Communities Under 10,000		
Jason Paulson	Township Official – Carlton County		
Ashley Grimm	Commissioner - St. Louis County		
Gordon Salisbury	At Large		
Sharon DeWitt	Communities Under 10,000 – Aitkin County		
Steve Johnson	Communities Under 10,000		
David Lucas	Communities Under 10,000		
Michael Garry	Communities Under 10,000 – Cook County		
Kevin Adee	Township Official – Koochiching County		

*\*NOTE: Some members may have joined the meeting late and not accounted for.*

**1. CALL TO ORDER / INTRODUCTIONS / AGENDA REVIEW** – Dick Brenner, Chair  
The meeting was called to order by Chair Brenner. Roll-call attendance was taken.

**2. CONSENT AGENDA for approval of the following:**  
Commission Meeting Minutes, April 21, 2022



**Motion by Pam Franklin/Cal Saari to support. Motion carried unanimously as no members opposed or recused upon request.**

3. **PRESENTATION: AAAA Workforce Initiatives**, presented by Brenda Shafer-Pellinen, ARDC EDP Program Development Coordinator.
4. **RESOLUTION:** Authorization to Accept Funds from Federal State Health Insurance Assistance Program (SHIP) Funding in the Amount of \$27,000. (*K. Kane*)  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
5. **RESOLUTION:** Authorization to Accept Funds for Senior Medicare Patrol (SMP) Volunteer Recruitment and Retention in the Amount up to \$29,766. (*K.Kane*)  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
6. **RESOLUTION:** Authorizing ARDC to Accept Additional State Funds for Return to Community Services in the Amount up to \$68,604. (*K. Kane*)  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
7. **RESOLUTION:** Authorization to Accept Funds for Pre-Admission Screening in the Amount of \$300,000. (*K. Kane*)  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
8. **RESOLUTION:** Authorizing ARDC to Accept Funding from the Minnesota Department of Human Services for the Arrowhead ElderCare Development Partnership (EDP) Project. (*K. Kane*)  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
9. **RESOLUTION:** Approval of Changes to the Bylaws of the Advisory Committee on Aging. (*K. Kane*).  
**Motion by Pamela Franklin/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
10. The Revolving Loan Fund report was reviewed. ARDC is poised to defederalize its Legacy RLF. This will allow ARDC to be more flexible in its lending program. ARDC's first initiative will be to offer low interest loans to businesses affected by flooding and other natural disasters.  
**RESOLUTION:** Approval of US EDA executed Amendment No. 2 which finalizes the removal the Northspan Group, Inc. (Northspan) as Co-Applicant of EDA Award No. 06-79-05613 with the Arrowhead Regional Development Commission (ARDC). (*A. Hubley*).  
**Motion by Paul Nevanen/Allen Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.**
11. **PRELIMINARY 2023 BUDGET AND PROPOSED TAX LEVY**  
Finance Director described the 2023 preliminary budget and how staff is proposing a 3 percent increase. The increase will be used to match additional grants that have been identified.  
**RESOLUTION:** Adoption of Preliminary 2023 Budget and Proposed Tax Levy.

**Motion by Allen Rasmussen/Mike Hoops to support. Motion carried unanimously as no members opposed or recused upon request.**

**12. FINANCIAL REPORT**

June's finance report was made by Finance Director.


**13. UPCOMING MEETINGS**

- **Board Meeting** – August 18, 2022 - ARDC
- **Board Meeting** – September 15, 2022 – ARDC
- **Commission Meeting** – October 20, 2022 – Hermantown Training Center

**12. ADJOURN** – Meeting was adjourned at by Chair Brenner.

**Attest:**

  
Dick Brenner, Chair

  
Minutes taken by Andy Hubley  
(Respectfully submitted by Krista Mattila)