

# ARROWHEAD REGIONAL DEVELOPMENT COMMISSION (ARDC)

February 17, 2022 – 10:00 a.m. – 12:00 p.m.

## VIRTUAL & TELEPHONE MEETING (Pandemic) ARDC

### Minutes

<u>Members Present</u>	<u>Representing</u>	<u>Others Present</u>	<u>Representing</u>
Dick Brenner, Chair	Carlton County		
Don Niemi, V Chair	Aitkin County	Kristi Kane	ARDC
Frank Jewell	St. Louis County	Ron Chicka	ARDC
Wade Pavleck	Koochiching County	Josh Bergstad	ARDC
Allen Rasmussen	At Large, Treasurer	Sr. Mary Matthew Morrisroe	ARDC
Leo Trunt	Itasca County	Richard Sarran	ARDC
Ginny Storlie	Cook County		
Joel Hoppe	At Large		
Pam Franklin	AAAA Advisory Comm		
Paul Nevanen	At Large		
Pete Walsh	Lake County		
<u>Members Absent</u>			
Jason Holliday, Sec.	NATC		

- 1. CALL TO ORDER** The meeting was called to order by Chair Brenner at 10:00. Roll call was taken.
- 2. CONSENT AGENDA for approval of the following:**  
Board Meeting Minutes, November 18, 2021.  
**Motion by Jewell/Rasmussen to support. Motion carried unanimously. No members opposed, abstained, or recused upon request.**
- 3. RESOLUTION:** Ratification of Elected Member of the Advisory Committee on Aging. (*Kristi Kane*)  
**Motion by Niemi/Rasmussen to support. Motion carried unanimously. No members opposed, abstained, or recused upon request.**
- 4. RESOLUTION:** Authorizing ARDC to apply to the Economic Development Administration for FY 2022 through FY 2024 Planning Partnership Assistance in the amount of \$210,000 to be awarded over a three-year period and to provide a 1:1 Match of \$210,000. (*Josh Bergstad*)  
**Motion by Hoppe/Nevenen to support. Motion carried unanimously. No members opposed, abstained, or recused upon request.**
- 5. REVOLVING LOAN FUND (RLF) REPORT – Sr. Mary Matthew Morrisroe, Financial Director**  
The Revolving Loan Fund Reports were received. Morrisroe, Financial Director, reported that a \$30,000 loan was recommend on Tuesday. Two more are being reviewed. The CARES RLF fund has \$237,000 remaining to be loaned by June 20, 2022. The legacy RLF inquiries have been slow but money remains available. A question was asked regarding loans to MnSTAR. Morrisroe reported that payments on one of two loans had been received with a schedule to pay that loan down by 2023 with payments on the second loan to start after. It was reported that MnSTAR was planning an expansion in Coleraine.
- 6. FINANCIAL REPORT**  
January's financial reports were received. Finance Director stated there was nothing unusual to report.

## 7. MANAGEMENT UPDATE

- Operations/Agency-Wide: Finance Director reported normal monthly building bills, minimal costs.
- ARDC Planning: Bergstad reported that Directors have received their performance review forms; currently awaiting advisory committee reports. Bergstad reported that an updated salary schedule would be completed in April. Bergstad provided an update on EDA planning activities.
- MIC: Division Director reported that two Planners left employment in December. One new planner has been hired and another is expected to on-board in a few weeks. Local agencies and the federal delegation are discussing outreach efforts to identify major projects for the new federal infrastructure monies. MIC will be starting a 1-35 corridor plan in 2022 to establish a long-term vision for the corridor. There has been much energy locally around that vision.
- Aging: Division Director reported that Aging has hired four new team members. Aging is starting to plan for a competitive funding application for Title 3B,C, and E funds coming available in 2023. Aging will be working to identify local projects for that funding. Aging is co-sponsoring a series of online workshops in February and March. Contact Director Kane for details. The 2022 Aging Impact Awards are being launched to honor businesses and communities that have taken steps to positively impact elders.

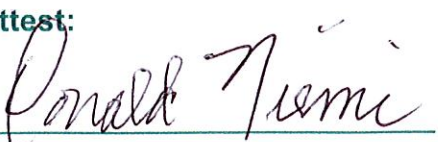
Aging Board member Franklin reported that the advisory board had met and received a presentation from Senior Linkage staff, recommended the appointment of Janet Ashmore from Carlton County to the board, and discussed other programs.

## 8. UPCOMING MEETINGS

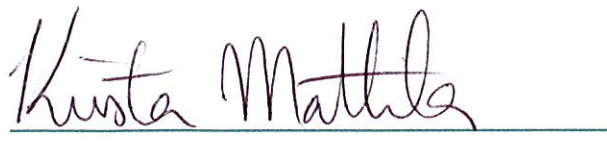
- **Board Meeting** – March 17, 2022, (TBD – Virtual/ARDC?)
- **Commission Meeting** – April 21, 2022, Virtual
- **Board Meeting** – May 19, 2022, (TBD – Virtual/ARDC?)

9. **ADJOURN** Meeting was adjourned at 10:38 a.m. **Motion by Rasmussen/Storlie to support.**

Attest:



ARDC Chair



(Minutes taken by Josh Bergstad) **Respectfully submitted**  
**by Krista Mattila, HR Mgr/Commission Coordinator**